



Key Stage One Pupil Acceptable Use Agreement / eSafety Rules

This is how we stay safe when we use computers:

- I will ask a teacher or suitable adult if I want to use the computers / tablets
- I will only use activities that a teacher or suitable adult has told or allowed me to use
- I will take care of the computer and other equipment
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong
- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I know that if I break the rules I might not be allowed to use a computer / tablet

Signed (child):

Signed (parent):

Key Stage Two Pupil Acceptable Use Agreement / eSafety Rules

- I will only use ICT in school for school purposes.
- I will only use my class e-mail address or my own school e-mail address when e-mailing.
- I will only open e-mail attachments from people I know, or who my teacher has approved.
- I will not tell other people my ICT passwords.
- I will only open/delete my own files.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not deliberately look for, save or send anything that could be unpleasant or offensive. If I accidentally find anything like this I will tell my teacher immediately.
- I will not give out my own details, such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and that my parent/ carer may be contacted if a member of school staff is concerned about my e-safety.

Signed

.....Date.....



Dear Parent/ Carer

ICT including the internet, e-mail and mobile technologies, etc is an integral important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these e-safety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like to discuss this further please contact Mrs Nickelson.

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- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and that my parent/ carer may be contacted if a member of school staff is concerned about my e-safety.

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Parent/ carer signature

We have discussed this and(child name) agrees to follow the e-safety rules and to support the safe use of ICT at Freeland CE Primary .

Parent/ Carer Signature

Class Date